



Resilient Columbia CARES Act Revolving Loan Application

For Office Use Only:
SIC CODE _____
Council District _____
Zoning _____
Date Received _____
OBO Staff Initials _____

Company Name: _____ Date Established: _____

Street Address: _____ Federal Tax ID# _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____ E-mail: _____

Form of Ownership: Sole Proprietor Corporation Partnership Type of Business _____

Are you currently a party to any lawsuits or pending lawsuits? Yes No

Are you currently in or have you ever been in bankruptcy? Yes No

Please note credit history will be evaluated during the application process, and considered on a case by case basis. Up to two credit reports may be required for score verification.

OWNERSHIP INFORMATION (List below all owners and officers, directors, partners, with 20% or more total stock)

Owner(s) Name (Please Print), Social Security #(Required), % of Ownership, Title, # of Years with Company

- 1.
- 2.

PRINCIPAL OFFICER(S)/MANAGER(S)

Name (Please Print), Title, # of Years with Company

- 1.
- 2.

Is this business a Start-up or seeking an Expansion? _____

If this is an Expansion, what is the current number of employees? _____

What is the projected number of new employees after start-up or expansion? _____

What type of Business Insurance do you currently have? _____

Current Financial Institution(s) Contact Person Phone #

- 1.
- 2.

SOURCES OF TOTAL PROJECT COST

Total Projected Cost: (List detail on next page.) \$ _____ (This should equal the three (3) sources listed below.)

Owner Funds (not required): \$ _____

Bank Loan (not required): \$ _____

City Loan: \$ _____

Purpose of Loan (s): _____

Target Date for Loan: _____

Representatives' name, address & phone:

Bank contact: _____

Attorney: _____

Accountant: _____

CONSTRUCTION PROJECTS ONLY COMPLETE THIS SECTION

Is this a construction project? _____

Please attach the following information to this application for all construction projects, including remodeling and up fit:

- Plans and Specifications of Proposed Construction
- Architectural and Engineering Drawings of Proposed Construction
- Detailed Construction Estimate from a Contractor to Include all Costs

Estimated Costs of Proposed Project:

Land Acquisition	\$ _____
New Building Construction	\$ _____
Land & Building Acquisition	\$ _____
Acquisition of Machinery/	\$ _____
Equipment Inventory Purchase	\$ _____
Working Capital	\$ _____
Acquisition of Existing Business	\$ _____
Debt Reduction	\$ _____
Space Upfit	\$ _____
Other: _____	\$ _____
Total Estimated Project Amount	\$ _____
Owner Funds to be Used in Project	\$ _____
Estimated Loan Amount Requested	\$ _____

Please explain below how these funds will be used to “prevent, prepare for, and respond” to the coronavirus, this may include necessary expenses for responding to economic injury resulting from the pandemic.

Conflict of Interest and Disclosure Certification Attached Yes No

Important Note: All recommended loan applications will be presented and reviewed by the Commercial Revolving Loan Fund Committee for approval.

Additional information other than that listed above may be required by the City of Columbia depending on the nature of the loan request.

My/Our signature(s) below hereby certifies that the above information is a true and accurate description of the facts as of this date.

Name: _____ Title: _____ Date: _____

Name: _____ Title: _____ Date: _____

(If more signatures are required, please use space below)

Name: _____ Title: _____ Date: _____

Name: _____ Title: _____ Date: _____

If you have questions and need assistance in completing your application, send an email to obo@columbiasc.gov or call 803-545-3950. Please mail completed application, checklist, and required documents to:

OBO Loan Officer
 Office of Business Opportunities
 City of Columbia
 1401 Main Street, 4th Floor
 Columbia, SC 29201